

**Minutes of the City of Frederick
Mayor and Board of Aldermen Regular Meeting**

November 18, 2021

7:00 p.m.

City Hall

- I. Mayor Michael O'Connor presided. Present were Aldermen Kelly Russell, Derek Shackelford, and Ben MacShane and Alderwoman Donna Kuzemchak. Also present were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane. Alderman Wilson was absent from the meeting.
- II. Mayor O'Connor led the Pledge of Allegiance.
- III. There was no invocation.
- IV. There were no presentations.
- V. The minutes of the October 21, 2021 Regular Public Meeting were previously distributed. On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board voted 4-0 to approve the minutes.
- VI. The Mayor announced that Closed Sessions had been held on November 4, 2021 and November 10, 2021 and read into the record summaries of those sessions, which are attached hereto and made a part of these minutes as required under Section 3-306(c)(2) of the General Provisions Article of the Annotated Code of Maryland.
- VII. Mayor O'Connor noted he had two opportunities to interreact in person with members of the community, reading to children at Walkersville Elementary and later helping Blessings in a Backpack to pack supplies to send home with children living in food-insecure households in case of inclement weather. He commented on how encouraging it was to see a room full of people working together to help members of the community.
- VIII. During Aldermanic business and comments, Alderman Russell stated she was pleased to have been asked to be a presenter at a gala for On Our Own, a peer support recovery organization. In addition, she had represented the City at the 35th annual launch of Tie One On, an effort in support of Mothers Against Drunk Driving. She encouraged everyone to be responsible and to have a designated driver when celebrating with adult beverages during the holiday season.
- IX. Public comments were received.
- X. Consent Agenda

A. Release of Surety

On a motion made by Alderman Russell and seconded by Alderwoman Kuzemchak, the Board approved 4-0 consent agenda item A.1:

1. Approval to release the Westchester Fire Insurance Company Bond in the amount of \$245,985.00 posted by Clover Ridge, LLC to guarantee on-site afforestation to Clover Ridge, further described in FCA dated 05/17/2011.

XI. Public Hearing

1. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 4-0 a Memorandum of Understanding concerning continuation of the Maryland School for the Deaf School Resource Officer Program. There were no public comments.
2. On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board approved 4-0 Resolution 21-17 to adopt the Purchasing Policies of the City of Frederick. There were no public comments.
3. On a motion made by Alderman Russell and seconded by Alderman Shackelford the Board approved 4-0 Ordinance G-21-26 concerning the acquisition of real property located at 100 East All Saints Street, Frederick, Maryland. There were no public comments.
4. The Board considered contracts for services to homeowners in the Weatherization Program at the Department of Housing and Human Services (IFB 21-5):
 - a. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 4-0 a Contract with American Energy Solutions, Inc.
 - b. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Shackelford the Board approved 4-0 a Contract with Efficient Homes, LLC.
 - c. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 4-0 a Contract with General Maintenance II.
 - d. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Shackelford the Board approved 4-0 a Contract with ISE Energy.

XII. There were no appointments.

XIII. During aldermanic comments, Alderwoman Kuzemchak noted the actions taken during the meeting were the culmination of years of work, and thanked everyone who was involved in those efforts.

XIV. The Mayor noted we are embarking on a season of reflection, and wished everyone a peaceful end to 2021 as we work towards a better 2022. He hoped for a joyful Thanksgiving for everyone listening, and announced the annual Thanksgiving turkey giveaway would take place on the following Tuesday at Harry Grove Stadium.

XV. There were no committee reports.

XVI. There were no director reports.

XVII. There were no additional public comments.

There being no further official business, the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Phyllis Hane
Legislative Clerk